

ADVERT ID 224750

Deputy Principal

ST. CONAL'S N.S.

NARIN PORTNOO F94P021

<https://www.stconals.ie>

MAIN DETAILS

Status: Active
Level: Primary
Date Posted: Mon Sep 16 2024 15:43:41
Application Closing Date: Fri Oct 4 2024
Commencement Date: Mon Nov 4 2024
Status of Post: Permanent

SCHOOL DETAILS

School Type: Mainstream
School Structure: Vertical
Gender: Co-Educational
School Patronage: Catholic
Classification: DEIS Rural
Total No. of Teaching Staff: 5
Current Enrolment: 63
Droichead school: No

POST DETAILS

Additional Information:

The Board of Management of St. Conal's N.S. invites applications for the position of Deputy Principal. This is a permanent position in a teaching capacity that will be appointed by open competition.

To be eligible for consideration, candidates must be fully registered with the Teaching Council under Route 1 - Primary - and must have a minimum of five years teaching experience, two of which must be in a recognised primary school within the Republic of Ireland.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in the reassignment of the roles and responsibilities within the leadership and management team.

Also as per Circular 0044/2019, the Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role, will act or deputise as the Principal in the absence of the Principal and will work in conjunction with/under the direction Principal to ensure the effective leadership and management of the school.

The roles and responsibilities of this post are subject to review and change according to procedures set out in Circular 0044/2019. The responsibilities of the role will, at times, require the successful candidate to participate in the leadership role outside of the standard school day. The Deputy Principal will work in collaboration with the Principal to ensure that all students have a positive educational experience and that there is strong leadership across the school.

The roles and responsibilities for this post relate to the four domains of leadership and management as specified in Circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In line with the above domains and working closely with the Principal, the duties attached to the role involve whole-school curricular development, SEN Co-ordinator, policy development, day-to-day management of resources and personnel, and long-term strategic planning for the development of the school.

In addition, the following knowledge, competencies and skills are desirable:

- Proven leadership skills, including policy development and implementation and prioritising, planning and organising the workload
- Previous teaching experience across a range of classes (multi-grade teaching experience is preferable)
- Proven ability to work as a member of a team in a collaborative manner
- Long-term strategic planning for the development of the school
- Evidence of a high level of commitment to Continuous Professional Development
- The ability to promote a culture of learning and creativity in school
- An understanding of School Self-Evaluation (SSE) policy development and implementation
- Effective interpersonal, communication and people management skills
- A clear understanding and knowledge of special education, inclusive education and diversity in education
- A commitment to supporting and promoting the values, vision, Catholic ethos and traditions of our school
- An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with the knowledge, skills and competencies to help them deal with challenges
- A proven ability to work collaboratively with all staff members, the Board of Management and the wider community
- Experience in the development, implementation, operation and evaluation of innovative and evidence-based initiatives

Appointment is subject, but not limited to, satisfactory references, current and continuing Teaching Council registration, current vetting requirements, Occupational Health Screening and a certificate to teach Religion.

Invitation to attend interview will be sent via email and only candidates who meet the shortlisting criteria will be contacted. Prior to interview, candidates may be asked to provide copies of their Teaching Council Registration, Degrees, Diplomas and Certificates.

Applications by post only:

Rev. Chairperson B.O.M,
Parochial House,
Kilclooney,
Portnoo,
Co. Donegal,
F94E2N5

Applications by post only to arrive no later than 5pm on the closing date of 4th of October 2024.

APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

APPLY TO THIS JOB VACANCY

Roll Number: 19756N
Apply To: Rev. Chairperson
Kilclooney,
Portnoo,
Co. Donegal.
F94E2N5
County: Donegal
Enquiries To: school@stconals.ie
Website: <https://www.stconals.ie>
Application Form: [Application-Form-for-Primary-Principalship-and-Deputy-Principalship-June-2024 \(2\).pdf](#)

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