

ADVERT ID 224273

## Deputy Principal

### An Teaghlaigh Naofa

Holy Family JNS Military Road Waterford Waterford X91XN28  
<https://mercyschoolswaterford.ie>

#### MAIN DETAILS

<b>Status:</b>	Active
<b>Level:</b>	Primary
<b>Date Posted:</b>	Tue Sep 3 2024 16:45:41
<b>Application Closing Date:</b>	Thu Sep 19 2024
<b>Commencement Date:</b>	Mon Nov 4 2024
<b>Status of Post:</b>	Permanent

#### SCHOOL DETAILS

<b>School Type:</b>	Mainstream
<b>School Structure:</b>	Junior School
<b>Gender:</b>	Girls
<b>School Patronage:</b>	Catholic
<b>Classification:</b>	DEIS 1
<b>Total No. of Teaching Staff:</b>	23
<b>Current Enrolment:</b>	241
<b>Droichead school:</b>	Yes

#### POST DETAILS

##### Additional Information:

An Teaghlaigh Naofa has a dedicated and caring staff who work in a collaborative manner to create a positive school environment for all our pupils. The Board of Management invites applications for the position of Deputy Principal. This is a permanent teaching position and the appointment will be made via open competition.

Circular 0044/2019 states: 'While the Principal is ultimately responsible to the Board of Management, as appropriate, for the leadership and management of the school, the Deputy Principal occupies a position of vital importance within the senior leadership team in a school. Shared leadership requires openness and willingness on the part of Principals and Deputy Principals, to share and to distribute leadership and management responsibilities in a manner that encourages and supports partnership. The Deputy Principal co-operates with the Principal in the fulfilment of the Principal's role and acts or deputises as the Principal in the Principal's absence'.

In accordance with Circular 0044/2019, it should be noted that as the needs of the school continuously evolve, a review of duties may result in reassignment of the role and responsibilities within the leadership and management team.

The Deputy Principal will work with the Principal and the In-School Leadership Team to support and develop effective leadership within the school.

Specific Roles and Responsibilities for this position relate to the four domains of Leadership and Management as outlined in circular 0044/2019 as follows:

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

In line with the above domains and working closely with the Principal, the duties attached to the role involve whole school curricular development, policy development, day-to-day management of resources and personnel and long-term strategic planning for the future development of the school.

Applicants must meet the eligibility criteria: Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

The following skills, experience and knowledge are desirable:

A commitment to shared leadership and a willingness to delegate, to develop leadership capacity and to empower others;

Proven leadership skills in policy development and implementation and in prioritising, planning and organising workload

Evidence of working as an effective team member;

An understanding of SSE (School Self-Evaluation) policy development and implementation;

Effective interpersonal, communication and people management skills and a proven ability to work as a member of a team in a collaborative manner;

A clear understanding and knowledge of special education, inclusive education and diversity in education;

A commitment to supporting and promoting the values, vision and catholic ethos of our school;

An ability to work with staff and outside agencies to promote pupil wellbeing and provide children with the knowledge, skills and competencies to help them deal with challenges;

A proven ability to work collaboratively with all staff members, Board of Management and the wider school community

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees
- Teaching Council Registration
- Recognised Certificate to Teach Religious Education

Applications may be submitted by

- Post

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 18509O  
**Apply To:** The Chairperson  
Holy Family JNS  
Military Road  
Waterford  
Waterford  
X91XN28  
**County:** Waterford  
**Enquiries To:** [juniorschool@mercywaterford.ie](mailto:juniorschool@mercywaterford.ie)  
**Website:** <https://mercyschoolswaterford.ie>